

Saint Paul Heritage Preservation Commission Department of Planning and Economic Development 25 Fourth Street West, Suite 1400 Saint Paul, MN 55102

Phone: (651) 266-9078

## HERITAGE PRESERVATION COMMISSION DESIGN REVIEW APPLICATION

This application must be completed in addition to the appropriate city permit application if the affected property is an individually designated landmark or located within an historic district. For applications that must be reviewed by the Heritage Preservation Commission refer to the HPC Meeting schedule for meeting dates and deadlines.

1. CATEGORY		
Please check the category that best describes the proposed work		
☐ Repair/Rehabilitation ☐ Moving ☐ Demolition	☐ Sign/Awning ☐ Fence/Retaining Wall ☐ Other	☐ New Construction/Addition/ Alteration ☐ Pre-Application Review Only
2. PROJECT ADDRESS	3	
Street and number:		Zip Code:
3. APPLICANT INFOR	RMATION	
Company:		
		Zip Code:
Phone number: ()	e-mail:	
4. PROPERTY OWNER	R(S) INFORMATION (If different	rent from applicant)
Street and number:		
City:	State:	Zip Code:
Phone number: ( )	e-mail:	

5. PROJECT ARCHITECT (If applicable)			
Contact person:			
Company:			
Street and number:			
City: State: Zip Code:			
Phone number: ()e-mail:			
6. PROJECT DESCRIPTION			
Completely describe ALL exterior changes being proposed for the property. Include changes to architectural details such as windows, doors, siding, railings, steps, trim, roof, foundation or porches. Attach specifications for doors, windows, lighting and other features, if applicable, including color and material samples.			
Attach additional sheets if necessary			
7. ATTACHMENTS			
Refer to the <i>Design Review Process sheet</i> for required information or attachments.  **INCOMPLETE APPLICATIONS WILL BE RETURNED**			
ARE THE NECESSARY ATTACHMENTS AND INFORMATION INCLUDED?			
u YES			
Will any federal money be used in this project? YES NO Are you applying for the Investment Tax Credits? YES NO			

the affected property. I further understand that	ew Application is limited to the aforementioned work to any additional exterior work to be done under my he St. Paul Heritage Preservation Commission. Any
Signature of applicant:	Date:
Signature of owner:	Date:
FOR HPC OF	FFICE USE ONLY
Date received:	FILE NO.
District:/Individual Site: Contributing/Non-contributing/Pivotal/Support Type of work: Minor/Moderate/Major	
Requires staff review	Requires Commission review
Supporting data: YES NO Complete application: YES NO The following condition(s) must be met in order for application to conform to preservation program:	Submitted:  3 Sets of Plans  15 Sets of Plans reduced to 8 ½" by 11" or 11" by 17"  Photographs City Permit Application Complete HPC Design Review application  Hearing Date set for:
It has been determined that the work to be performed pursuant to the application does not adversely affect the program for preservation and architectural control of the heritage preservation district or site (Ch.73.06).  HPC staff approval	City Permit #